

The Australian Career Book Award

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Nomination Form

Title of book:

Name of author:

Author LinkedIn URL:

Link to author website:

Name of nominator:

Nominator email:

Number of books printed since January 1, 2018:

The award criteria for The Australian Career Book Award are based on the 5Rs: readable, reachable, reliable, relevant, and researched. A set of descriptors has been developed to guide the Award Committee in assessing the books. The descriptors may change from year to year and are not available to applicants, or those not on the Award Committee. This form is not an opportunity to pitch your book, and any extra information will not be read. Your book is your pitch!

- **Readable:** A book submitted for the award should be suitable for audience and purpose, and be at an appropriate readability rating level.
- **Reachable:** The book should have the widest popular reach with consideration for the target audience.
- **Reliable:** Book content should be accurate and internally consistent,
- **Relevant:** Book content should be aligned with the career and employability needs of the contemporary Australian audience.
- **Researched:** Current research on career issues should be used to support opinions, propositions, and practices deployed by the author.

Applicants must by Friday June 14, 2019 send a copy of the book and this form to **BOTH**

1) The Convener The Australian Career Book Award

Mr Lawrence Arnold

PO Box 98

Hawthorn VIC 3122

2) The Director RSA ANZ

Ms Philipa Duthie

16 McNeill Rd

Kallangur QLD 4503

Convenor: Lawrence Arnold office@careermelbourne.com
Director RSA ANZ: Philipa Duthie philipa.duthie@thersa.org

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The Convenor reserves the right to extend the application period, to invite specific nominations at any time, and to make any decisions needed from time to time to administer the award.

Receipt of nominations will be confirmed by email, as will the list of finalists. After an initial assessment by the Convenor and the RSA ANZ Director, finalists will be invited to send an extra four books to the RSA ANZ Director for distribution to the full Award Committee. Decisions of the Award Committee are final and no correspondence will be entered into.

Multiple nominations from the same author are permitted, but each book must be submitted in accordance with the complete nomination process. Books by joint authors are also acceptable.

It is the responsibility of the nominator to ensure that books arrive by nomination deadlines, that insurance, if necessary, is arranged, and that book tracking procedures are implemented. The award will not take any responsibility for any loss or delay of books through postal or courier delivery.

There is no submission fee.

Books will not be returned. They may be archived by the Award Committee to inform future committee procedures or for training of new committee members. They will not be sold or used for commercial purposes. You may indicate your preference for disposal below.

My books may be donated to a suitable educational institution determined by Award Committee members. They may be used by students and staff. Yes/No

OR

My books may be disposed of by recycling. Yes/No

Nominator signature: Date:

The Convenor may be contacted on 0449 746 955 or by email at office@careermelbourne.com to clarify any aspects of the award.

Lawrence Arnold FRSA, Award Convenor

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May 2019